

SANDWELL ACADEMY



Rules of Admission

Year 12
September 2020

Rules of Admission to Year 12 for September 2020

The Rules of Admission have been agreed by the Governing Board in consultation with the DFE and Sandwell Children and Young People's Services.

Sandwell Academy has an agreed admission number of up to 180 students. The Academy will accordingly admit up to 180 students in Year 12 each year.

The minimum admission number for external students is 60, however if fewer than 120 of the Academy's own Year 11 students transfer into Year 12, external applicants will be admitted until Year 12 meets its capacity of 180. (For example, if only 100 Year 11 students transfer into Year 12, 80 places will be available to external applicants).

Procedures for Admission

To apply for Sandwell Academy students will be required to complete an application form and attend an Open Evening as part of the admissions procedure.

Both internal and external students wishing to enter the Sixth Form will be expected to have met the minimum academic entry requirements for the Sixth Form, namely five 9-4 Grades at GCSE level.

In addition to the Sixth Form's minimum academic entry requirements students will need to satisfy minimum entrance requirements to the Courses for which they are applying:

- **AGCE Courses (Level 3)** - Grade 6 or above, or equivalent for the AGCE subject they wish to study and a minimum of five GCSEs grades 9-6 (may include English and Mathematics at grade 6).
- **BTEC Courses (Level 3)** - minimum Grade 4 in English and Mathematics.

Procedure where Sandwell Academy is undersubscribed

When the Sixth Form is undersubscribed all applicants meeting the minimum academic entry requirements will be admitted. If either internal or external applicants fail to meet the minimum Course requirements they will be given the option of pursuing any alternative courses for which they do meet the minimum Course requirements.

Procedures where Sandwell Academy is oversubscribed

If the Academy Sixth Form is oversubscribed and there are more external applicants satisfying the academic entry requirements then priority will be given in the following order:

- 1) Applicants with an Education, Health and Care Plan (EHCP) where the Academy is named in the Plan
- 2) Applicants in Public Care (Looked After Children) or a child who was previously looked after but immediately after being looked after became subject of an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of the local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions
- 3) The Academy will admit external candidates on the basis of the distance between an applicant's home address and the centroid point nearest to their home. Distance will be calculated according to a straight line measurement between the applicant's home and the centroid point (as the crow flies). There will be six centroid points, one each in Oldbury, Rowley Regis, Smethwick, Tipton, Wednesbury and West Bromwich - see Centroid Map.

Preference is not given in favour of siblings or those with medical conditions.

Operation of waiting list and appeals

Parents who do not obtain a place for their child may appeal against the decision. There will be an independent Appeals Panel appointed in accordance with the provisions of the statutory Code of Practice on School Admission Appeals.

If the Academy is oversubscribed, unsuccessful applicants may be placed on the Waiting List (if requested) which runs until the end of September. After that date there is an opportunity to apply to go on the Transfer List. If vacancies arise, those on the Waiting List/Transfer List may be offered a place using the Academy's Admissions Criteria outlined previously.

Further Admissions Information

Sandwell Academy is committed to a fair and equal treatment of all individuals regardless of disability. The Academy will welcome applications from children with disabilities and has been designed and built to have provision and accessibility for people with disabilities so that they may be integrated fully into Academy life.

Residency of applicants

An applicant's home address will be regarded as the address of the parent/carer with whom the child normally lives. In cases of shared parental responsibility at more than one address, the address used for distance calculation will be where the child is registered with the Local Authority/spends the majority of the school week (Monday - Friday). Where parental responsibility is shared equally at more than one address, the address where the child benefit is paid will be used. Where no child benefit is paid the address used to register the child with a GP will be used.

Residency of applicants will be established and checked at the time of application for a place. The Academy's ruling on residence, as defined by the Funding Agreement is final. Original official documentation will be required to prove the residency of applicants offered a place at the Academy. **Any offer of a place that is fraudulently obtained will be withdrawn.**

Unsuccessful applicants may wish to inform us of any changes of address for communication purposes only. Any changes of address after the application deadline, **31 October 2019**, will not affect the child's application.

Timetable for Admissions

October 2019	Application Forms and Rules of Admission available.
November 2019	Open Evening for prospective students
December 2019	Interviews to discuss possible Courses.
February 2020	Final Open Evening for prospective students
March 2020	Interviews to discuss possible Courses
April 2020	Course Preferences completed
May 2020	Appeals Considered
July 2020	Induction for new Sixth Form students
August 2020	GCSE Results service. Confirmation of places offered.